

**RAMAN RESEARCH INSTITUTE, BENGALURU**  
**GOVERNMENT OF INDIA**

**NOTICE INVITING TENDER**

**Date: 07.02.2025**

Tender Notice No. **RRI/EB/NIT/RMV-06** Dated:06.01.2025

1. On Behalf of the Director, Raman Research Institute, sealed, item-rate tenders are invited for the following work.

| Sl. No | Description                                                           | Details                                                                                                                                                                                                           |
|--------|-----------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.     | Title of work                                                         | 1. Providing and fixing polycarbonate sheet roofing in central portion open to sky & for cloth drying hangers.<br>2. Providing and fixing 0.5mm Galvalume sheet for parking area at <u>RMV Hostel</u> , Bengaluru |
| 2.     | Estimated cost put to tender                                          | RS. 10.30 Lakhs inclusive of prevailing GST                                                                                                                                                                       |
| 3.     | Period of completion in months reckoned from the issue of work order. | One Month                                                                                                                                                                                                         |
| 4.     | Cost of tender document<br>(a) Original set                           | Rs.590/- inclusive of GST                                                                                                                                                                                         |
| 5.     | Period during which the request for tender document can be obtained.  | 15/02/2025 to<br>28/02/2025                                                                                                                                                                                       |
| 6.     | Last date and time for receipt of tenders.                            | 12/03/2025 at 2.00PM                                                                                                                                                                                              |
| 7.     | Due date and time of opening of tenders.                              | 12/03/2025 at 3.30PM                                                                                                                                                                                              |
| 8.     | Earnest money deposit (EMD)                                           | Rs. 20600/-                                                                                                                                                                                                       |



## 2. Eligibility Criteria for Issue of Tender Documents:

Tender documents will be issued only to those who satisfy the following eligibility criteria:

| Sl. No                                                              | Eligibility Criteria                                                                                                                                                                                                                                                                                                                             | Documentary proof for the eligibility<br>(Self attested copies to be submitted)                                                                                                                                                                                                  |
|---------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a.                                                                  | Should have satisfactorily completed the works as mentioned below during the last Seven years.<br><br>i. Three similar works each costing not less than <u>Rs. 4.12 Lakhs</u> (or)<br><br>ii. Two similar works each costing not less than <u>Rs. 6.18 Lakhs</u> (or)<br><br>iii. One similar work costing not less than <u>Rs. 8.24 Lakhs</u> . | i. Certified copy of Work Completion certificates along with work orders issued by the authority concerned to establish work experience.<br><br>ii. Completion certificates for works issued by Private parties shall be supported by TDS (Tax Deducted at Source) certificates. |
| <b>Note:</b><br><b>Similar work shall mean General Civil Works.</b> |                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                  |
|                                                                     | ii. The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to last date of receipt of application for bids.                                                                                                          |                                                                                                                                                                                                                                                                                  |
| b.                                                                  | Should have had average annual financial turnover not less than <u>Rs. 5.15 Lakhs</u> of the work during the last three years ending 31st March of preceding year.                                                                                                                                                                               | Certified copy from chartered Accountant for the Annual financial turnover and balance sheet showing Profit & Loss.                                                                                                                                                              |
| c.                                                                  | Should not have incurred any loss in more than two years during the last five years ending 31st March, 2024.                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                  |
| d.                                                                  | Should have a solvency of <u>Rs. 4.12 Lakhs</u> of the work                                                                                                                                                                                                                                                                                      | Certified copy of current solvency certificate from any Scheduled Bank.                                                                                                                                                                                                          |



3. Issue of tender documents on the basis of the documentary eligibility alone will not make a tenderer eligible for participating in the bidding. The documents furnished by the tenderers will be subjected to verification subsequently by Institute. If found not meeting the requirement, such offers will be rejected.
4. On request in writing, with requisite fee in the form of Demand Draft/ UPI transaction and eligibility documents specified above, tender documents along with all required documents can be obtained from **Estate Office, Raman Research Institute (RRI) (Sadashivanagar, Bengaluru-560080)**, Near Mekri Circle. on any working day during the period mentioned in Para 1 above, except on Saturdays, Sundays and Public holidays.
5. Tenders should be accompanied with Earnest Money Deposit for value specified in Para 1 above under sl.no.9, in the form of Deposit at Call receipt/ Term Deposit Receipt of any Scheduled Bank issued in favor of The Director, RRI (or) in the form of Bank guarantee issued by a scheduled bank. Earnest Money Deposit shall be valid for **120 days** from the due date of receipt of tenders.
6. The MSME units claiming exemption of EMD should submit MSME UDYOG AADHAAR MEMORANDUM or registration certificate issued by District Industries Centre (DIC) / Khadi & Industries board (KVIB) / Coir board / National Small Industries Corporation (NSIC) / Directorate of Handicrafts and handlooms or any other body specified by Ministry of MSME. The memorandum / certificate shall be valid as on due date / extended due date of the tender.
7. The MSME units claiming exemption of EMD should submit attested hard copy of MSME UDYOG AADHAAR MEMORANDUM or registration certificate as indicated in Para 6 above. If hardcopy is not received on or before due date and time of opening of the tender, the tender offer shall be summarily rejected.
8. Tenders should be submitted in three sealed cloths lined covers as below,  
**Cover i.** Containing Technical Bid - This cover shall be super-scribed as "Technical Bid" and also the name of the work, NIT number and name of Tenderer. This cover should contain the full set of tender documents issued to the Tenderer (except the price bid - which should be in



Cover ii), duly filled in and signed. In case the Tenderer intends any observation / comments / remarks on Institutional conditions and specifications, the same shall be brought out in the technical bid or else a confirmation that the Tenderer agrees to the terms and conditions and specifications of the tender 'in Toto' shall be enclosed. **Earnest money Deposit** in the prescribed form should accompany the Technical Bid Envelope. The Tenders without requisite EMD with full validity as specified in Para (5) above will be summarily rejected.

**Cover ii.** Containing Price Bid - This cover shall be super-scribed as 'Price Bid' and also the name of the work, NIT number and name of Tenderer. The Tenderers shall quote the rates in figures as well as in words tendered by them. All corrections shall be attested by the date and initials of the Tenderer. The rates shall be filled only on the price bid format furnished along with the tender document. Any conditions in the price bid will make the price bid invalid and liable for rejection.

**Both the covers (Cover i & Cover ii) mentioned above shall be put in another sealed cloth lined cover i.e., Cover-iii, super-scribing the name of work, NIT number and Name of Tenderer. Tenders submitted in any other manner will be rejected.**

**Price bid shall not be put in the technical bid, in which case the entire tender is liable to be rejected.**

9. Tender documents will be issued only in hard copy. Price shall be quoted only on the price schedule / bill of quantities forming part of the original set of tender documents issued by Institute and returned in original in *cover (iii)* specified in Para 8 above.
10. The tender accepting authority on behalf of The Director, RRI is not bound to accept the lowest or any other tender and reserves the authority to reject any or all the tenders received without assigning any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.
11. Tenderers shall sign all the pages of Technical & Commercial bid and Price bid without fail. The original full set of tender documents, duly filled in at required pages, along with drawings should be returned along with



the tender. (If required, tenderers can obtain an additional set of tender documents for reference on payment as mentioned in Para 1).

12. Tenders will be received and opened at the Estate Office, Raman Research Institute on the stipulated date and time specified in Para 1 above. Delayed and late tenders will be summarily rejected.

Tenders will be opened in the presence of attending tenderers or their authorized representatives.

13. On the due date of opening, the **Cover-iii** will be opened initially. Subsequently, on the same day **Cover-i**, i.e., technical bid, of those tenderers who have furnished valid EMD and requisite documents only will be opened. On opening of **Cover-i**, i.e., technical bid, further detailed scrutiny/evaluation will be carried out. During the evaluation of technical bids, the documents furnished by the tenderers will be scrutinized in detail. Any tender, found as not fulfilling the eligibility criteria will be rejected at this stage and such offers will not be considered for further processing. The tenders shall further evaluate based on the documents furnished and made qualified for further processing of the tenders. If required, their completed works will be inspected. The **Cover-ii**, i.e., price bids of only those tenderers who have been qualified during the scrutiny and technical evaluation will be opened separately on a specified date (with due intimation to the qualified bidders) and further processed, as per tender procedure/ stipulations.

14. The Tenderer, whose offer is accepted, will be required to furnish performance guarantee of 5% (Five Percent) of the tendered amount within 15 days from the date of issue of letter of intent/ work order. This guarantee shall be in the form of Deposit at Call receipt/ Term Deposit Receipt of any Scheduled Bank issued in favor of Director, RRI (or) in the form of Bank guarantee issued by a scheduled bank in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period specified including the extended period if any, the Earnest Money deposited by the contractor will be forfeited and letter of intent/ work order cancelled automatically without any notice to the contractor. The Earnest Money deposited along with tender shall be refunded only after receiving the aforesaid performance guarantee.



15. The refund of EMD of unsuccessful tenderers will be made through cheque/electronic mode, within a month after the expiration of our bid validity period or any extension to it.
16. Intending tenderers may inspect the site before submitting the tenders, with the prior permission of Estates & Buildings Department, RRI. Interested tenderers may reach the Estate Office on Telephone No: 9480836088, Email: estate@rri.res.in
17. If the tenderer fails to complete the work in specified period Of One month as specified in NIT under para no.1. The tenderer is liable to pay compensation for delay of work at the rate of 1% per every week of delay for the incomplete works (which will be levied). The Institute reserves the right not to accept the work in part or full. Exceptions: Force Majeure.
18. The tender accepting authority on behalf of The Director, RRI is not bound to accept the lowest or any other tender and reserves the authority to reject any or all the tenders received without assigning any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.
19. The Tenderer has no right to suggest alternate terms and Conditions.
20. The tender accepting authority on behalf of The Director, RRI also reserves the right to alter the scope/ or reduce quantum of work before issue of work order and the tenderer shall not have any claim what so ever on this account.
21. The tender accepting authority on behalf of Director, RRI reserves the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
22. Canvassing directly or indirectly, in connection with tender is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.
23. The tender accepting authority reserves the option to give preferences to the offers in accordance with the policies of the Government from time to time.



24. The tenderer shall not be permitted to tender for works in the Institute responsible for award and execution of contracts for which his/her near relative is working. He/she shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any Gazetted Officer in the Institute. Any breach of this condition by the contractor would render him liable for rejection of tender or cancellation of contract.
25. On award of work, the contractor shall not be permitted to sub-contract any portion of work, in full or even part, without the prior written consent by the Institute.
26. The tender should be valid for **minimum period of 120 days** from the due date of receipt of the tender specified in Para 1 above. If any tenderer withdraws the offer within the validity period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Institute, the Institute shall without prejudice to any other right or remedy, be at liberty to forfeit 50% (Fifty Percent) of the Earnest Money Deposit absolutely. Further, the tenderer shall not be allowed to participate in the re-tendering process of the work.
27. On concluding the tender, an agreement shall be drawn with the successful tenderer on a stamp paper of Rs.100/-.



**Asst. Administrative Officer**  
**RAMAN RESEARCH INSTITUTE, BENGALURU**