



A.0017/RB II/2020-21

5 July 2023

NOTIFICATION

Sub: Notifying Recruitment Rules of the Raman Research Institute – reg.

In pursuance to the Letter No. AI/1/21/RRI/2021 (E-36745) dtd. 12 May 2023, from the Department of Science and Technology, Ministry of Science and Technology, Govt. of India, the Recruitment Rules (RRs) – 2023 of the Raman Research Institute duly approved by the Competent Authority are hereby notified for implementation. The RRs will come into force with immediate effect.

This supersedes the earlier notification issued vide No. A.0017/RB II/2020-21 dtd. 1 October 2021.

The RRs are made available in Institute's website under RTI page.

Administrative Officer

नरेश वी.एस. NARESH V.S.

प्रशासनिक अधिकारी (प्रभारी) Administrative Officer (i/o)
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Copy to:
Members of the Institute

**RAMANRESEARCH INSTITUTE
RECRUITMENT RULES - 2023**

1. SHORT TITLE AND COMMENCEMENT

These rules may be called RAMAN RESEARCH INSTITUTE Recruitment Rules-2023.

They shall come into force from the date of approval of the competent authority.

2. OBJECTIVES

- i. *To meet manpower requirements of the institute by recruiting competent employees in terms of requisite capabilities, skills, qualification, aptitude, merit and suitability with a view to fulfil institute's objectives.*
- ii. *To attract, select and retain the best talent available keeping in view the changing needs of the institute.*
- iii. *To establish an objective and reliable system of selection.*
- iv. *To integrate growth opportunities of the employees with fulfilment of institute's objectives.*
- v. *To provide for a system, which is conducive to equity, fairness and objectivity in matters concerning promotion of employees.*
- vi. *To ensure compliance with relevant government policies and directives on recruitment and promotion.*

3. DEFINITIONS AND ABBREVIATIONS

In these rules unless the context otherwise requires the following terms shall mean as under

- i. **Age:** *Age means upper limit as specified in these rules.*
- ii. **Annexures:** *Shall mean the annexures attached to these rules.*
- iii. **Competent authority:** *Shall essentially be as specified under Rule 10 to these rules. ^{A(2)}*
- iv. **Appointing Authority:** *Shall essentially be as specified under Rule 10 to these rules and shall be that authority who is holding charge under these rules. ^{A(2)}*
- v. **Bye Laws:** *Shall mean the bye laws of RRI framed and amended from time to time with the approval of the Government of India (GoI).*
- vi. **Cadre:** *Shall essentially mean as total strength of a service (in all relevant grades i.e. from lowest to highest grade comprising lowest recruitment grade to highest recruitment/promotional grade) or a part of a service sanctioned as a separate unit.*
- vii. **Candidate:** *Means a person/member of staff who is eligible for consideration for any of the positions specified in these rules including schedules and annexures to these rules.*
- viii. **Director:** *Shall mean the Director of Raman Research Institute.*
- ix. **DOPT:** *Shall mean the Department of Personnel and Training, Government of India.*
- x. **IPC:** *Institute Promotion Committee as per Annexure – 1.*

- xi. **Regular Posts:** *Shall mean all the sanctioned posts which are included in Schedules to these rules as sanctioned by Gol.*
- xii. **GOI:** *Government of India.*
- xiii. **Governing Council:** *Shall mean the Governing Council as defined in Regulations and the Bye Laws of the Institute.*
- xiv. **Institute:** *Shall mean the Raman Research Institute.*
- xv. **Pay Level:** *Means corresponding pay level of posts as in the Pay Matrix by 7th CPC as detailed in Schedules comprising the total cadre strength.*
- xvi. **Recruitment and Selection Committee (RSC):** *Shall be as per Annexure 1.*
- xvii. **Recruitment Rules (RRs):** *Shall mean the rules framed for the purposes of recruitment and promotion to the regular posts approved by the Gol.*
- xviii. **Regulations:** *means Regulations of the Institute as approved by Gol.*
- xix. **RRI:** *Shall mean Raman Research Institute.*
- xx. **Schedules:** *Means the schedules annexed to these rules.*
- xxi. **DR:** *Means Direct Recruitment*
- xxii. **The expressions "Scheduled Castes", 'Scheduled Tribes", "Other Backward Classes" and "Persons with Disabilities", "Economically Weaker Section (EWS)"** *shall have the meaning respectively assigned to them in the Constitution of India/Acts of Parliament.*

4. CONSTITUTION OF SERVICE (Scientific, Technical and Administrative Cadres):

On the date of commencement of these Rules, such of the persons who were appointed with due process in terms of extant instructions of Government of India on regular basis and who will be appointed in terms of these Rules shall constitute the total operational strength of the work force of the Institute. The inter-se-seniority of officers/staff in each grade, who are appointed at the initial constitution shall be determined as per the date of regular appointment to the respective posts/grades subject to the condition that their inter-se-seniority within their respective posts/grades shall not be disturbed.

5. SCHEDULES

Schedules to these Rules are detailed as under:

- i. **SCHEDULE - 1:** *Consolidated list of sanctioned posts*
- ii. **SCHEDULE - 2:** *Recruitment Rules for posts in Scientific Cadre*
- iii. **SCHEDULE - 3:** *Recruitment Rules for posts in Technical Cadre*
- iv. **SCHEDULE - 4:** *Recruitment Rules for posts in Administrative / library Cadre*

"Provided that the institute shall take all necessary steps to get the approval of the Gol for revival of positions whose currency has since lapsed or deemed to have lapsed for remaining unfilled for more than 02 years, (if any), and shall not initiate any exercise to fill up any such lapsed/deemed abolished positions till approval of the same is obtained from the Gol for its operation".

6. ELIGIBILITY NORMS

- i. *Shall at all times conform to provisions w.r.t age, educational qualifications and other norms as per the approved RRs.*
- ii. *Work experience, if required, shall be counted from the date of acquiring minimum requisite educational qualifications of the post, as on the closing date of advertisement notified for filing the post. Similarly, age limit shall be counted as on the closing date for receipt of applications as notified in the advertisement for filling the post.*
- iii. *The educational qualifications and experience mentioned in the schedules for each post are broadly indicated and the appointing authority may however add detailed relevant qualifications and/or experience requirement as desirable qualifications, keeping in view the functional responsibilities and job requirement for the said post, at the time of release of advertisement.*

7. LEVELS/ GRADES (as per 7th CPC), AUTHORISED STRENGTH and ITS REVIEW

- i. *The names, designations, pay levels for Scientific, Technical, Administrative posts are detailed vide Schedules of these Rules.*
- ii. *Notwithstanding anything contained in Rule 7 of these rules, the GoI may by order / directions / guidelines:*
 - *Make additions, alterations, substitutions or modifications to the number of sanctioned regular posts or grades, designations and pay levels of regular posts specified in Schedules of these rules.*
 - *Appoint any officer to a post in the appropriate grade against the sanctioned post of the Institute.*

8. FUTURE MAINTENANCE OF THE SERVICE AND METHOD OF RECRUITMENT

- i. *From the commencement of these Rules, all the initial appointments are to be made at pay levels to be filled by Direct Recruitment only as per quota as specified in the schedules of these Rules.*
- ii. *The method of appointment by Direct Recruitment/Promotion at any pay level and percentage of posts for appointment by each method are detailed in the Schedules of these Rules.*
- iii. *Posts which are proposed to be filled by direct recruitment by advertisement are not exempt from the purview of reservation rules for members of Scheduled Caste/Scheduled Tribes/Other Backward Community/EWS in terms of extant DoPT instructions. Separate reservation rosters for positions filled by Direct Recruitment and Promotion shall be maintained.*
- iv. *Scientific Cadre positions detailed vide Schedules of these Rules shall be eligible for in-situ promotion under the Revised Flexible Complementing Scheme-2010 as per extant DoPT instructions as amended from time to time. **A(1)***
- v. *Upper age limit for Direct Recruits is detailed in Schedules of these Rules for unreserved candidates. Age relaxations shall be applicable as per extant instructions issued vide DoPT OM No. 15012/2/2010 - Estt. (D) dtd 27.03.2012, as amended from time to time, for candidates belonging to reserved categories for reserved posts.*

- vi. *Educational Qualifications required for eligibility are detailed in Schedules of these Rules. Equivalence of qualifications as in vogue for appointments under the Central Government shall be applicable for the purpose of determining equivalence of qualifications.*
- vii. *Future promotions to higher grades and eligibility norms are detailed in Schedules of these Rules.*

9. METHOD OF SELECTION

- i. *Committees constituted for the purposes of recruitment/promotion shall be in conformity with the Schedules of these Rules.*
- ii. *The posts mentioned in the Schedules shall be filled by positive act and shall be advertised/notified before being filled up after due approval from the competent authority.*
- iii. *The eligibility qualifications/experience/age for filling up a post shall be strictly in conformity with these rules.*
- iv. *There shall be no change in vacancy/any of the procedures once the recruitment/promotion has been initiated by way of advertisement/notification and the conditions mentioned in the advertisement/notification shall be strictly adhered to at all times, except with the approval of the competent authority.*
- v. *The panel recommended by the RSC/IPC prepared in order of merit for all posts shall be got approved by the Competent authority before being implemented and shall be valid for a period of one year.*
- vi. *Offer of appointment/promotion shall be made only for those posts which have been advertised/notified.*
- vii. *Appointments shall be made by the Appointing authority as detailed in the Schedules.*
- viii. *In case of shortage of candidates/difficulty in filling of posts, relaxations/modifications in eligibility conditions shall have prior approval of the Competent Authority and that too before the initiation of the recruitment/promotion exercise.*

10. DETERMINATION OF MERIT BEFORE APPOINTMENT

- i. *In case of selection of two or more candidates in the same grade on the same date, the recommendation shall invariably be made in order of merit of selected candidates for the purpose of determining seniority, in case, the marks obtained are same then merit among such candidates shall be decided in order of:*
 - a) *By experience and if it is same then;*
 - b) *Elder one will be placed above in merit, if the candidates have same date of birth then;*
 - c) *The names of candidates shall be arranged in order of merit alphabetically to determine merit and seniority.*
- ii. *The 'Selection Committees' recommendations when approved by the Competent authority shall remain valid for a period of one year from the date of such approval.*
- iii. *Officers appointed shall be liable to serve anywhere in India or/and abroad.*
- iv. *In cases of any disputes any lawsuits or legal proceedings against the Institute, the jurisdiction shall be restricted to the Courts in the State of Karnataka, in which the headquarter of the Institute is located.*

11. ELIGIBILITY /REQUIREMENTS ON FIRST APPOINTMENT

- i. *All appointments in the Institute will be subject to the selected candidates being found medically fit by authorized Medical Officer as notified by the Institute.*
- ii. *Verification of character and antecedents.*

12. APPOINTING AND COMPETENT AUTHORITY

- a. *For positions in Level-12 & above: Governing Council.*
- b. *For positions up to Level-11: Director.*

13. PROBATION AND CONFIRMATION

- i. *A candidate/staff member on appointment under these Rules by direct recruitment or Short term contract (>2 years period) (except for the post of Director) shall be on probation as per the following:*
 - a. *For the posts in Level 12 and above – 1 year ^{A(2)}*
 - b. *For all other posts – 2 years ^{A(2)}*
- ii. *Notwithstanding anything contained in rules above, a staff member as specified in Schedules may be terminated during the probationary period as per the DOPT guidelines with the approval of the Competent authority. If the probationer was an employee of the Institute and was appointed as an internal candidate, he/she will be reverted back to his earlier post/ grade.*
- iii. *There shall, in each case of satisfactory completion of probation, be a written order to that effect confirming successful completion of probation period. The order shall specify the date on which the probation is satisfactorily completed. In the absence of such an order, the probation period will not be deemed to have been confirmed meaning thereby, that confirmation of probation period is not automatic but shall be done by a positive act with due process after the approval of the Appointing authority.*
- iv. *All cases of confirmation of probation shall be approved by Appointing authority.*
- v. *The Competent authority shall approve the recommendations of the recommending authority. In case, the competent authority does not agree with the recommendations, he shall record his reasons in writing before disapproving the recommendations and terminate the services of the probationer forthwith.*
- vi. *The services of the probationer shall be regularized on the date of issue of order for confirmation, only after which he shall be deemed to be the permanent employee of the Institute till his resignation/death/superannuation whichever is earlier.*
- vii. *A regularly appointed staff shall be eligible for promotion subject to meeting eligibility conditions of minimum service in the grade as detailed in Schedules, clearance from vigilance, minimum grading of 'very good' in his annual performance report for last 04 years and on recommendations of duly constituted IPC.*
- viii. *Services of contractual employees shall be governed by contract agreement terms and conditions signed by the employee with the Institute during the period of contract and not by these Rules.*

14. NATIONALITY

- i. Only Indian nationals shall be eligible to apply for appointment for the posts in Technical and Administrative cadre mentioned vide the Schedules.
- ii. For all appointments to posts in Scientific Cadre, Indian citizens shall be eligible. If appointment is of persons who are not Indian citizens i.e. foreign nationals (even if with Overseas Citizen of India (OCI) status), prior necessary clearances from GOI should be in place before offering the appointment to such individuals.

15. METHOD OF APPOINTMENT BY PROMOTION:

Promotion will be given to employees as under;

(i) Promotion for Scientific Cadre:

In the Scientific cadre, the promotion will be made only as per provisions of the Revised Flexible Complementing Scheme (RFCS)^{A(1)} (in situ promotion) in terms of the extant guidelines on the subject, as amended from time to time.

- (ii) The following shall be the residency period from consideration for promotion under RFCS^{A(1)} :-

Designation ^{A(3)}	Pay Scale	Minimum Residency Period
Scientist B / Engineer B	10	Direct Recruitment (DR)
Scientist C/ Engineer C	11	3 years' experience in L10
Assistant Professor / Scientist D / Engineer D	12	4 years' experience in L11 / DR
Associate Professor / Scientist E / Engineer E	13	4 years' experience in L12 / DR
Professor / Scientist F/ Engineer F	13A	5 years' experience in L13
Senior Professor / Scientist G/ Engineer G	14	5 years' experience in L13A

(iii) Promotion for Administrative and Technical Cadre:

In Administrative/Technical Cadre, promotion shall be based on availability of vacancy only. Annual Performance Assessment Report as per GoI norms shall be the basis for assessing a staff for promotion. Method of selection shall be adopted by the respective IPCs / Selection Committees keeping in view the extant GoI orders on the subject. In the absence of vacancies, the administrative/Technical staff shall be eligible for financial upgradations, as per the Modified Assured Career Progression Scheme (MACPS), as applicable to the personnel in the Departments of the Government of India or as per any scheme to be notified by GoI.

Notwithstanding anything contained in these rules, if an employee belonging to technical category (Except Library cadre) on completing 8 years of service in the pay level- 7 shall be assessed through a written test / interview, by a duly constituted committee for the grade corresponding to the entry level to such Scientific category, subject to availability of vacancy in the category. If successful in the assessment, he/she shall be brought over to the scientific category. However, where the employees are already working in grades equal to or higher than that prescribed for the entry level shall be moved to the higher category at appropriate level. The service rendered in the lower category at that level shall be considered for minimum residency period in the higher category for further assessment. These crossovers shall be allowed within the limit of sanctioned strength.

In case of Administrative staff / Library staff, promotion to Level – 10 from Level – 7/8 shall be done based on the assessment through an interview by IPC as defined in Annex 1. The IPC should include at least one external member for reviewing such cases.

16. LIABILITY OF OFFICERS TO SERVE IN INDIA OR ABROAD

Officers appointed under the RRs shall be liable to serve anywhere in India or abroad.

17. DISQUALIFICATION

No person,

- i. *who has entered into or contracted a marriage with a person having a spouse living, or*
- ii. *who is having a spouse living, has entered in or contracted a marriage with any other person, shall be eligible for appointment to any of the said posts;*
- iii. *whose character and antecedent has been objected by District Magistrate & Collector or whose identity has not been established by the Police shall be eligible for appointment to the service on regular basis (if appointed through direct recruitment method) or any type of engagement.*

18. REVOCATION of APPOINTMENT: *can be done at any stage during the period of probation (without notice) or during service (after the expiry of period of 14 days from the issue of show cause notice and the same received by the employee) if the appointed person at any stage before or after appointment has:*

- i. *Withheld information, given any false information or provided false certificates/testimonials so as to secure appointment through wrongful means or intent,*
- ii. *lied under oath,*
- iii. *has been convicted of a criminal offence under Criminal Procedure Code and awarded punishment under any of the provisions of Indian Penal Code,*
- iv. *indulged in activities which are prejudicial to the interests of the STATE.*

19. PERIODIC REVIEW OF RRs

RRs shall be reviewed in terms of the extant guidelines on the subject as amended from time to time.

20. AUTHORITY TO EXERCISE POWERS UNDER THESE RULES

Only an Appointing Authority on substantive/regular/fulltime basis shall have powers to exercise authority to appoint staff under these Rules. Under these Rules, Officiating Director/In Charge/Pro-term Director, looking after Director's duties shall not have any appointing powers.

21. POWERS TO RELAX/AMEND/MODIFY

Notwithstanding anything contained in these Rules any of the provisions in these Rules can be relaxed/amended/modified with the approval of the Governing Council of the institute, provided they are in conformity with the extant instructions of the Government of India.

22. JURISDICTION OF THE COURTS

In cases of any dispute arising between the Institute and others, the jurisdiction of High Court of Karnataka, in whose jurisdiction the institute lies, shall apply.

- 23. SAVING:** *Nothing in these Rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the candidates belonging to the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Servicemen, PWD, EWS and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.*

Recruitment and Selection Committees

i. **For Administrative posts**

For the post in Level 13: *Two members from Apex Committee (one of these members shall be nominated as Chairperson), two external members (at least one external member from the administrative Department / Ministry), and any other member as deemed necessary.*

For all other posts: *One member from Apex Committee who shall be the Chairperson, Chief Administrative Officer, two external members and any other member as deemed necessary.*

ii. **For Technical Posts**

For the post in Level 13: *One member from Apex Committee who shall be the Chairperson, two external members (at least one external member from the administrative Department / Ministry), and any other member as deemed necessary.*

For all other posts: *One member from Apex Committee, who shall be the Chairperson, one external member, a senior member from the respective group and any other member as deemed necessary.*

iii. **For Scientific/Engineering/Academic Posts**

For all posts in Pay Level-14 - a Search-cum-Selection Committee (ScSC) shall be constituted in terms of the extant guidelines on the subject only after consultation with DST for all posts in a Pay Level -14 “

For Academic positions:

First Level - *Apex Committee (excluding Chief Administrative Officer) to evaluate the applications and give recommendations.*

Second Level – *Director to obtain a minimum of three referee reports and two independent reviews*

Third Level – *Committee with the Director (Chairperson), one member of the Apex Committee and three external members. Committee shall give recommendations to the Council after interaction with the candidates.*

For Scientist/Engineer positions in Level 12 and above:

First Level - *Apex Committee (excluding Chief Administrative Officer) to evaluate the applications and give recommendations.*

Second Level – *Director to obtain a minimum of three referee reports and two independent reviews*

Third Level – *Committee with the Director (Chair), one member of the Apex Committee and three external members. Committee shall give recommendations to the Council after interaction with the candidates.*

For Scientist/Engineer positions in Level 11 and below - *One member from Apex Committee who shall be the Chairperson, two external members and any other member as deemed necessary.*

Institute Promotion Committees

a. For Administrative posts

Two members from Apex Committee (one of these members shall be nominated as Chairperson), Chief Administrative Officer and any other member as deemed necessary.

b. For Technical Posts

Two members from Apex Committee (one of these members shall be nominated as Chairperson), a senior member from the respective group, and any other member as deemed necessary.

c. For Scientific Posts

For Posts at Level 12 and above:

First Level - *Director to obtain a minimum of three referee reports and two independent reviews*

Second Level – *Committee with the Director (Chairperson), one member of the Apex Committee and at least two external members. Committee shall give recommendations to the Council. If necessary, the committee may hold interaction with the candidates.*

For Posts below Level 12:

First level – *Review reports from a minimum of three internal/external referees as recommended by the Apex Committee. The Director may add more referees, if necessary.*

Second Level – *Committee with a minimum of three members; one from the Apex Committee, one from the respective group and one external member.*

Note:

- i. *Various Committees for recruitment and promotion as above shall be nominated by the Director in consultation with the Apex Committee.*
- ii. *Apex Committee for the purpose of recruitment and promotion is a committee constituted by the Director with at least three senior faculty members, who are drawing pay in Pay Level 13A and above.*

Consolidated Statement of sanctioned posts

Cadre	Designation	Promotion/DR/ Deputation	Level	Posts	Total
Scientific	Director *	DR / Deputation, including short-term contract / re-employment	Level 17	1	
	Senior Professor	DR / Deputation-cum-absorption	Level 14	2	
	Professor / Engineer F	DR	Level 13A	10	
	Associate Professor	DR	Level 13	7	
	Assistant Professor / Scientist D / Engineer D	DR	Level 12	10	
	Scientist C / Engineer C	DR	Level 11	15	
	Scientist B / Engineer B	DR	Level 10	13	58
Technical	Technical Assistant E (3) / Engineering Assistant E (3)	Promotion	Level 7	6	
	Technical Assistant D (5)/ Engineering Assistant D (6)	Promotion	Level 6	11	
	Technical Assistant C (13) / Engineering Assistant C (14) / Tradesman C (3)	Promotion / DR	Level 5	30	
	Technical Assistant B (4)/ Engineering Assistant B (4)/ Tradesman B (3)	Promotion	Level 4	11	
	Lab Assistant A (6) / Engineering Assistant A (6) / Tradesman A (5)	DR	Level 2	17	75
Administrative	Chief Administrative Officer	Promotion / deputation failing which by DR	Level 13	1	
	Administrative Officer / Accounts Officer II / Purchase Officer II / Stores Officer II	Promotion / deputation failing which by DR (for the post of Administrative Officer) For other posts: Promotion/Deputation	Level 11	4	
	Asst Admin Officer I/ Accounts Officer I/ Purchase Officer I/ Stores officer I/ Personal Secretary II	Promotion/deputation failing which by DR	Level 10	5	
	Personal Secretary	Promotion/ Deputation failing which by DR	Level 8	1	
	Accountant B (2)/ (1) Admin Asst (4)	Promotion	Level 7	6	
	Asst. Security Officer	DR	Level 7	1	

	Accountant A (2) / Stores Asst C (2) / Purchase Asst C (2) / (1)	Promotion	Level 6	6	
	Asst. Canteen Manager	DR	Level 6	1	
	Purchase Asst B (3) / Stores Asst B (3) / Accounts Asst B (4)	Promotion	Level 5	10	
	Stores Asst (3) / Purchase Asst (3) / Accounts Asst (4)	Promotion failing which by DR	Level 4	10	
	Stores Asst I	DR	Level 2	1	46
Library	Librarian	Promotion / Deputation failing which by DR	Level 13	1	
	Assistant Librarian II	Promotion / Deputation failing which by DR	Level 11	1	
	Assistant Librarian I	Promotion / Deputation failing which by DR	Level 10	1	
	Library Assistant	DR	Level 7	1	04
	Grand total				183

* : Recruitment Rules for the post of Director have been approved by DST vide D.O No.AI/1/51/RRI/2019 dated 19th May 2020.

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits ^{A(2)}
Senior Professor	2	Not Applicable	Pay Level - 14	Not Applicable	55 years	Essential: Ph.D. in Physics or in a relevant field. A minimum of Fourteen years' post-doctoral experience. Note: Competent authority to decide/define 'Relevant field' shall be in terms of Rule 6 read with Rule 10 of the Recruitment Rules

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods ^{A(2)}	Search-cum-selection Committee and its composition and in case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made ^{A(2)}	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	1 year	Direct Recruitment/Deputation-cum-absorption	As defined in Annexure-I of the Rules And For Deputation: Officials of Central Govt. Office/State Govt. Office/University/Recognized Research Institutes/Semi-Govt., Statutory or Central Autonomous Body with the following: (i) Holding analogous post; or (ii) With 2 years of regular service in Pay Level-13A; or (iii) With 3 years of regular service in Pay Level-13; and Having the essential qualification as prescribed for direct recruitment.	Not applicable	Not applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Professor / Engineer F	10	Not Applicable	Pay Level – 13A	Not Applicable	50 years	Essential: Ph.D. in Physics or in a relevant field. A minimum of Nine years' post-doctoral experience.

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	Search-cum-selection Committee and its composition	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	1 year	Direct Recruitment	As defined in Annexure-I of the Rules	Not Applicable	Not Applicable

1	2	3	4	5	6	7
<i>Name of the post</i>	<i>Number of posts</i>	<i>Classification</i>	<i>Pay Band and Grade Pay or Pay Scale</i>	<i>Whether Selection or Non-selection post</i>	<i>Age limit for direct recruits</i>	<i>Educational and other qualifications required for direct recruits</i>
Associate Professor	7	Not Applicable	Pay Level – 13	Not Applicable	45 years	Essential: Ph.D. in Physics or in a relevant field. A minimum of Six years' post-doctoral experience.

8	9	10	11	12	13
<i>Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees</i>	<i>Period of Probation, if any</i>	<i>Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods</i>	<i>Search-cum-selection Committee and its composition</i>	<i>If Departmental Promotion Committee exists, what is its composition</i>	<i>Circumstances in which the Union Public Service Commission is to be consulted in making recruitment</i>
Not Applicable	1 year	Direct Recruitment	As defined in Annexure-I of the Rules	Not Applicable	Not Applicable

1	2	3	4	5	6	7
<i>Name of the post</i>	<i>Number of posts</i>	<i>Classification</i>	<i>Pay Band and Grade Pay or Pay Scale</i>	<i>Whether Selection or Non-selection post</i>	<i>Age limit for direct recruits</i>	<i>Educational and other qualifications required for direct recruits</i>
Assistant Professor / Scientist D / Engineer D	10	Not Applicable	Pay Level – 12	Not Applicable	35 years	Essential: Ph.D. in Physics or in a relevant field. A minimum of Three years' post-doctoral experience.

8	9	10	11	12	13
<i>Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees</i>	<i>Period of Probation, if any</i>	<i>Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods</i>	<i>Search-cum-selection Committee and its composition</i>	<i>If Departmental Promotion Committee exists, what is its composition</i>	<i>Circumstances in which the Union Public Service Commission is to be consulted in making recruitment</i>
Not Applicable	1 year	Direct Recruitment	As defined in Annexure-I of the Rules	Not Applicable	Not Applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Scientist C / Engineer C	15	Not Applicable	Pay Level – 11	Not Applicable	35 years	Essential: M.Sc. or Engineering degree in relevant field with first class & three years' of relevant experience/MTech Degree in relevant field with First class marks

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	Search-cum-selection Committee and its composition	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	2 years	Direct Recruitment	As defined in Annexure-I of the Rules	Not Applicable	Not Applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Scientist B / Engineer B	13	Not Applicable	Pay Level – 10	Not Applicable	35 years	Essential: M.Sc. or Engineering degree in relevant field with first class

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	Search-cum-selection Committee and its composition	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	2 years	Direct Recruitment	As defined in Annexure-I of the Rules	Not Applicable	Not Applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Technical Assistant E/ Engineering Assistant E	6	Technical	Pay Level – 7	Selection	Not Applicable	Not Applicable

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Educational qualification as prescribed for Level-5 in the feeder category is applicable	Not Applicable	Promotion For Promotion – Minimum of 5 years of experience in feeder category in Level-6	Not Applicable	As defined in Annexure-I of the Rules	Not Applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Technical Assistant D/ Engineering Assistant D	11	Not Applicable	Pay Level – 6	Selection	Not Applicable	Not Applicable

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	Not Applicable	Promotion For Promotion – Minimum of 6 years of experience in feeder category in Level-5	Not Applicable	As defined in Annexure-I of the Rules	Not Applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Technical Assistant C/ Engineering Assistant C/ Tradesman C	30 (20 for DR – 10 for promotion failing which DR)	Not Applicable	Pay Level – 5	Selection	28 years for DR	Essential: Diploma in relevant field

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
No	2 years	Promotion/DR For Promotion – Minimum of 5 years of experience in feeder category in Level-4	Not Applicable	As defined in Annexure-I of the Rules	Not Applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Technical Assistant B/ Engineering Assistant B/ Tradesman B	11	Not Applicable	Pay Level – 4	Selection	Not Applicable	Not Applicable

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	2 years	Promotion For Promotion – Lab Assistant A /Engineering Assistant A/Tradesman A with minimum 8 years of regular service in Pay Level-2	Not Applicable	As prescribed in the Annexure-I of the Recruitment Rules	Not Applicable

1	2	3	4	5	6	7
<i>Name of the post</i>	<i>Number of posts</i>	<i>Classification</i>	<i>Pay Band and Grade Pay or Pay Scale</i>	<i>Whether Selection or Non-selection post</i>	<i>Age limit for direct recruits</i>	<i>Educational and other qualifications required for direct recruits</i>
Lab Assistant A/ Engineering Assistant A/ Tradesman A	17	Not Applicable	Pay Level – 2	Not Applicable	28 years	Essential Qualification: Minimum 10+2/ITI in relevant field

8	9	10	11	12	13
<i>Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees</i>	<i>Period of Probation, if any</i>	<i>Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods</i>	<i>In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made</i>	<i>If Departmental Promotion Committee exists, what is its composition</i>	<i>Circumstances in which the Union Public Service Commission is to be consulted in making recruitment</i>
Not Applicable	2 years	Direct Recruitment	Not Applicable	Not Applicable	Not Applicable

Schedule-4

1	2	3	4	5	6	7
<i>Name of the post^{A(2)}</i>	<i>Number of posts</i>	<i>Classification</i>	<i>Pay Band and Grade Pay or Pay Scale</i>	<i>Whether Selection or Non-selection post</i>	<i>Age limit for direct recruits</i>	<i>Educational and other qualifications required for direct recruits</i>
Chief Administrative Officer	1	Not Applicable	Pay Level – 13	Not Applicable	45 years	<p>For Direct Recruitment</p> <p>Essential:</p> <p>(1) Holding a Master's Degree in any discipline from a recognized university or equivalent</p> <p>Desirable:</p> <p>(1) Minimum experience of 10 years in Administration/Finance & Accounts in Central Govt. Office/State Govt. Office/ Central Autonomous Body/Government of India Undertaking</p> <p>(2) Post Graduate Diploma/Master's Degree in Management/Law/Commerce and/or CA/CS/ICWA/SAS</p>

8	9	10	11	12	13
<i>Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees</i>	<i>Period of Probation, if any</i>	<i>Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods</i>	<i>In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made</i>	<i>If Departmental Promotion Committee exists, what is its composition</i>	<i>Circumstances in which the Union Public Service Commission is to be consulted in making recruitment</i>
No	1 year for DR	Promotion/deputation failing by which DR	<p>For Promotion: Administrative Officer with 10 years of regular service in Pay level-11</p> <p>For Deputation: Officials of Central Govt. Office/State Govt. Office/University/Recognized Research Institutes/Semi-govt., Statutory or Central Autonomous Body with the following:</p> <ul style="list-style-type: none"> (i) Holding analogous post; or (ii) With 5 years of regular service in Pay Level-12; or (iii) With 10 years of regular service in Pay Level-11; and (iv) Having the essential qualification as prescribed for direct recruitment 	As prescribed in Annexure-I of the Recruitment Rules	Not Applicable

1	2	3	4	5	6	7
<i>Name of the post^{A(2)}</i>	<i>Number of posts</i>	<i>Classification</i>	<i>Pay Band and Grade Pay or Pay Scale</i>	<i>Whether Selection or Non-selection post</i>	<i>Age limit for direct recruits</i>	<i>Educational and other qualifications required for direct recruits</i>
Administrative Officer/ Accounts Officer II/Purchase Officer II/ Stores Officer II	4	Not Applicable	Pay Level – 11	Selection	35 years for Direct Recruits	For Administrative Officer Essential: (1) Graduate in any discipline from a recognized university Desirable: (1) Minimum experience of 5 years in Administration/Finance & Accounts in Central Govt. Office/State Govt. Office/ Central Autonomous Body/Government of India Undertaking (2) Post Graduate Diploma/Master's Degree in Management/Law/Commerce and/or CA/CS/ICWA/SAS

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	2 years for Direct Recruits	Administrative Officer – Promotion/deputation failing by which DR Accounts Officer II/Purchase Officer II/Stores Officer II – Promotion/Deputation	For Promotion: Accounts Officer I/Purchase Officer I/Stores Officer I with 5 years of service in the feeder category in Level-10 For Deputation: Officials of Central Govt. Office/State Govt. Office/University/Recognized Research Institutes/Semi-govt., Statutory or Central Autonomous Body with the following: (i) Holding analogous post; or (ii) With 5 years of regular service in Pay Level-10; or (iii) With 7 years of regular service in Pay Level-9; or (iv) With 8 years of regular service in Pay Level-8; and Having the essential qualification as prescribed for direct recruitment	As prescribed in Annexure-I of the Recruitment Rules	Not Applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Asst Admin Officer I/ Accounts Officer I/ Purchase Officer I/ Stores Officer I/ Personal Secretary II	5	Not Applicable	Pay Level – 10	Selection	35 years for Direct Recruits	Essential: (1) Graduate in any discipline from a recognized university Desirable: Minimum experience of 5 years in Administration/Finance & Accounts in Central Govt. Office/State Govt. Office/ Central Autonomous Body/Government of India Undertaking/University/Research Institute

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	2 years for Direct Recruits	Promotion/Deputation failing by which DR	<p>For Promotion: Admin Asst./Accountant B working in Level-7 with minimum 5 years of service Staff in the feeder category at Level-8/7 with a minimum of 8 years of experience in relevant field in Level-8/7 both combined.</p> <p>For Deputation: Officials of Central Govt. Office/State Govt. Office/University/Recognized Research Institutes/Semi-govt., Statutory or Central Autonomous Body with the following:</p> <p>(i) Holding analogous post; or (ii) With 2 years of regular service in Pay Level-9; or (iii) With 4 years of regular service in Pay Level-8; or (iv) With 5 years of regular service in Pay Level-7; and</p> <p>Having the essential qualification as prescribed for direct recruitment</p>	As prescribed in Annexure-I of the Recruitment Rules	Not Applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits^{A(2)}	Educational and other qualifications required for direct recruits^{A(2)}
Personal Secretary	1	Not applicable	Pay Level – 8	Selection	30 years for Direct Recruits	Essential: (1) Graduate in any discipline from a recognized university (2) Minimum experience of 3 years in secretarial work in Central Govt. Office/State Govt. Office/Central Autonomous Body/Govt. of India Undertaking/University/Research Institute

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any^{A(2)}	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods^{A(2)}	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	2 years for Direct Recruits	Promotion/Deputation failing which Direct Recruitment	For Promotion: Accountant B/Admin Asst in Level-7 with 5 years of experience. For Deputation: PA/Steno working in Central Govt. Office/State Govt. Office/Universities/Recognized Research Institutes/Semi-govt., Statutory or Central Autonomous Body (i) Holding analogous post; or (ii) With 2 years of regular service in Pay Level-7; or (iii) With 6 years of regular service in Pay Level-6	As prescribed in Annexure-I of the Recruitment Rules	Not applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Accountant B/Admin Asst	6	Not Applicable	Pay Level-7	Selection	Not Applicable	Not Applicable

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	Not Applicable	Promotion	For Promotion: Accountant A/Stores Asst C/Purchase Asst C/Asst. Canteen Manager in Level-6 with 5 years of regular service	As prescribed in Annexure-I of the Recruitment Rules	Not Applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Accountant A/Stores Asst C/ Purchase Asst C	6	Not Applicable	Pay Level-6	Selection	Not Applicable	Not Applicable

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	Not Applicable	Promotion	For Promotion: Purchase Asst B/Stores Asst B/Accounts Asst B in Level-5 with minimum 6 years of regular service	As prescribed in Annexure-I of the Recruitment Rules	Not Applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Asst. Security Officer	1	Not Applicable	Pay Level-7	Not Applicable	50 years for Direct Recruits	<p>Essential:</p> <p>(i) Ex-serviceman JCO (Naib Subedar of ARMY or higher rank or its equivalent in Navy and Airforce) OR equivalent rank in other parliamentary forces with minimum of 10 years of experience.</p> <p>(ii) Bachelor's Degree</p> <p>Desirable:</p> <ul style="list-style-type: none"> • Proficiency in the use of a variety of computer office applications, M.S. Word, Excel, Power-point, ERP • Diploma in Security and Fire Fighting related subjects and/or training in these areas. • Experience of working in research/academic institutes in the relevant field.

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	2 years for Direct Recruits	Direct Recruitment	Not Applicable	Not Applicable	Not Applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Asst. Canteen Manager	1	Not Applicable	Pay Level-6	Not Applicable	30 years	<p>Essential: Degree in Hotel Management or equivalent from a recognized University/Institute with at least 5 years' experience in hotels/hostels of Educational Institute/Guest Houses of Public Sector Undertaking/Government Organization, etc.</p> <p>Desirable: Proficiency in the use of a variety of computer office applications, M.S. Word, Excel, Power-point, ERP</p>

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	2 years	Direct Recruitment	Not Applicable	Not Applicable	Not Applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Purchase Asst B/Stores Asst B/Accounts Asst B	10	Not Applicable	Pay Level-5	Selection	Not Applicable	Not Applicable

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	Not Applicable	Promotion	For Promotion: Stores Assistant/Purchase Assistant/Accounts Assistant working in Level-4 with minimum 5 years of regular service	As prescribed in Annexure-I of the Recruitment Rules	Not Applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Stores Asst/Purchase Asst /Accounts Asst	10	Not Applicable	Pay Level-4	Selection	28 years	Essential: <ol style="list-style-type: none"> 1) Graduate in any discipline from a recognized University or equivalent. 2) Minimum 3 years' experience in a central government organization/PSU/Autonomous body in General Administration/Purchase/Accounts related matters. Desirable: <ul style="list-style-type: none"> • Exposure in computerized working environment • Good communication skills – both verbal and written in Hindi, English and Kannada

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
No	2 years for Direct Recruits	Promotion failing which by DR	For Promotion: Stores Asst I in Level-2 with 8 years of experience	As prescribed in Annexure-I of the Recruitment Rules	Not Applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Stores Asst I	1	Not Applicable	Pay Level-2	Not Applicable	28 years	Essential: 1) Must be qualified in 10+2 examination Desirable: Ability to read, write and speak Hindi, English and Kannada

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	2 years	Direct Recruitment	Not Applicable	Not Applicable	Not Applicable

Library Cadre

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Librarian	1	Administrative	Pay Level-13	Not Applicable	45 years	<p>For Direct Recruitment</p> <p>Essential:</p> <ol style="list-style-type: none"> 1. Graduate in Science 2. Postgraduate qualification in Library and Information Science. The qualification should have been achieved as a regular course. 3. 10 years' experience in a library at a reputed research /academic institute. <p>Desirable:</p> <ol style="list-style-type: none"> 1. Doctorate in Library Science 2. Experience in a library at a reputed research/academic institute in Level-10 and above or equivalent with minimum of 3 years' experience at Level-11 or equivalent.

8	9	10	11	12	13
<i>Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees</i>	<i>Period of Probation, if any</i>	<i>Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods</i>	<i>In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made</i>	<i>If Departmental Promotion Committee exists, what is its composition</i>	<i>Circumstances in which the Union Public Service Commission is to be consulted in making recruitment</i>
Not Applicable	1 year for Direct Recruits	Promotion/deputation failing which by DR	<p>For Deputation: In case of recruitment by deputation – Assistant Librarian/Librarian working in the Central/State Governments/Universities/Recognized Research Institutions/Semi-Government, Statutory or Autonomous Organizations in India</p> <p>(a) (i) Holding analogous post; or (ii) 5 years regular service in the post in Pay Level-12; or (iii) 10 years regular service in the post in Pay Level-11 and</p> <p>(b) Possessing the essential qualifications and experience prescribed for direct recruitment</p>	As defined in Annexure-I of the Rules	Not Applicable

1	2	3	4	5	6	7
<i>Name of the post</i>	<i>Number of posts</i>	<i>Classification</i>	<i>Pay Band and Grade Pay or Pay Scale</i>	<i>Whether Selection or Non-selection post</i>	<i>Age limit for direct recruits</i>	<i>Educational and other qualifications required for direct recruits</i>
Assistant Librarian II	1	Administrative	Pay Level-11	Not Applicable	Not Applicable	Not Applicable

8	9	10	11	12	13
<i>Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees</i>	<i>Period of Probation, if any</i>	<i>Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods</i>	<i>In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made</i>	<i>If Departmental Promotion Committee exists, what is its composition</i>	<i>Circumstances in which the Union Public Service Commission is to be consulted in making recruitment</i>
Not Applicable	Not Applicable	Promotion/deputation failing which DR	<p>For Deputation: In case of recruitment by deputation – Assistant Librarian/Librarian working in the Central/State Governments/Universities/Recognized Research Institutions/Semi-Government, Statutory or Autonomous Organizations in India</p> <p>(a) (i) Holding analogous post; or (ii) 5 years regular service in the post in Pay Level-11; or (iii) 7 years regular service in the post in Pay Level-10 and</p> <p>(b) Possessing the following educational qualifications: 1. Graduate in Science 2. Postgraduate qualification in Library and Information Science. The qualification should have been achieved as a regular course</p> <p>For Promotion: Assistant Librarian I in Pay Level-10 with minimum regular service of 5 years</p>	As defined in Annexure-I of the Rules	Not Applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Assistant Librarian I	1	Not Applicable	Pay Level-10	Not Applicable	Not Applicable	For Direct Recruitment: Essential: <ol style="list-style-type: none"> 1. Graduate in Science 2. Postgraduate qualification in Library and Information Science. The qualification should have been achieved as a regular course. 3. 03 years' experience in a library at a reputed research/academic institute

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	Not Applicable	Promotion/deputation failing which DR	<p>For Promotion: Librarian Assistant with 5 years of service in Pay Level-7</p> <p>For Deputation: In case of recruitment by deputation – Librarian/Assistant Librarian working in the Central/State Governments/Universities/Recognized Research Institutions/Semi-Government, Statutory or Autonomous Organizations in India</p> <p>(a) (i) Holding analogous post; or (ii) 2 years regular service in the post in Pay Level-9; or (iii) 4 years regular service in the post in Pay Level-8; or (iv) 5 years regular service in the post in Pay Level-7; or (v) 10 years regular service in the post in Pay Level-6</p> <p>(b) And possessing the essential educational qualification as prescribed for DR</p>	Not Applicable	Not Applicable

1	2	3	4	5	6	7
Name of the post	Number of posts	Classification	Pay Band and Grade Pay or Pay Scale	Whether Selection or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Library Assistant	1	Administrative	Pay Level-7	Selection	30 years	M.LiSc degree from a recognized university with a minimum of 3 years of experience in relevant field

8	9	10	11	12	13
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not Applicable	2 years for Direct Recruits	Direct Recruitment	Not Applicable	As defined in Annexure-I of the Rules	Not Applicable

A(1) : As amended by the Governing Council in its Eighty-First Meeting on Monday, 27 May 2024.

A(2) : As amended by the Governing Council in its Eighty-Third Meeting on Tuesday, 22 April 2025.

A(3) : As amended by the Governing Council in its Eighty-Fifth Meeting on Friday, 17 October 2025.



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D.O. No.AI/1/51/RRI/2019

Dated, the 19th May 2020


Dear Sir,

Please refer to your D.O. letter dated 11.5.2020 and 27.3.2020 submitting therewith the draft Recruitment Rules for the post of Director, RRI and proposed amendments in the Regulation 12 (i) of the Regulations & Byelaws of the RRI.

2. The Hon'ble Minister of Science & Technology has approved the abovementioned Recruitment Rules and the proposed amendment in the Regulations & Byelaws of RRI. You may initiate necessary action for recruitment to the post of the Director, RRI.

With Regards,

Yours sincerely,


(Rajiv Kumar Tayal)

Prof. A.K. Sood
Chairman, RRI Council
and Honorary Professor, Department of Physics
Indian Institute of Science,
Bengaluru

RECRUITMENT RULES FOR THE POST OF DIRECTOR, RAMAN RESEARCH INSTITUTE (RRI), BENGALURU

1. Short title and commencement:

- 1.1 These Rules may be called **RRI-Recruitment Rules, 2019** for the Post of Director.
- 1.2 These Rules shall come into force from the date of approval by the Government of India.

2. Definitions

- (a) Institute means **Raman Research Institute**.
- (b) **Trust means the Raman Research Institute**.
- (c) Director means Director of **Raman Research Institute**.
- (d) Central Government means Government of India (Department of Science & Technology)
- (e) Search-cum-Selection Committee means a Committee constituted by the Central Government for considering appointment/ extension to the post of Director, Raman **Research Institute**.

- 3. Number of posts, classification, job description and scale of pay** - The number of posts, its classification, the scale of pay, job description attached thereto shall be as specified in columns 1 to 6 of the Schedule annexed to these Rules.

- 4. Method of recruitment, age limit and qualification, age of superannuation and probation period** – The method of recruitment for the said post, age-limit qualifications and other matters relating thereto shall be as specified in columns 7 to 14 of the Schedule aforesaid.

5. Disqualifications – No person –

- (a) Who is not an Indian citizen or has given up the Indian citizenship
or
- (b) who is of unsound mind
or
- (c) has done any concealment/ misrepresentation of material facts / information
or
- (d) who, has entered into or contracted a marriage with a person having a spouse living,
or
- (e) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from, the operation of this rule.

- 6. Removal / Termination of Appointment:** Central Government, on the recommendation of the Governing Council of the Institute, will have the power to remove the Director or terminate the appointment of Director in cases of proven misconduct or fraud or major financial irregularities / misappropriations,

criminal proceedings, etc., after following the due process and keeping in view the extant Government Instructions.

7. **Other terms and conditions of the service:** The Director shall hold office on such terms and conditions as may be decided by the Governing Council of RRI with the approval of Central Government. Further, the appointment and continuation of the Director will be governed by instructions issued by Central Government from time to time.
8. **Miscellaneous:**
 - (a) Wherever the instructions of Govt. of India require obtaining approval of a specific authority (like ACC etc.), approval of Central Government would be subject to obtaining approval(s) of such authorities.
 - (b) The Reporting Officer of Director, RRI shall be Chairperson, RRI Governing Council.
 - (c) The Disciplinary Authority will be the Governing Council of RRI.
9. **Power to relax:** The Central Government on its own, or on the recommendations of the Search-cum-Selection Committee or the Governing Council of the Institute may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules.

Schedule

1	2	3
Name of post	Number of post	Classification
Director, RRI	1 (One)	Scientific

4	5	6	7
Scale of Pay	Whether Selection post or non-selection post	Job Description	Age limit
Rs.2,25,000 Level 17 of Pay Matrix of CCS(Revised Pay) Rules, 2016.	Selection post	The Director, Raman Research Institute is the Chief Executive and Academic Officer of the Institute and will have the overall administrative control of the Institute and will provide high-level leadership to the Institute in identification of research programmes and projects of national and international relevance in various specialized fields of research undertaken by the institute. S/he will enthuse and motivate scientists of the institute; promote creativity and excellence and create an atmosphere conducive to harmonious functioning of the institute. S/he will interact and establish rapport with national and international, academic and professional institutions and specialists dealing with the domain area of research undertaken by the Institute and will ensure multi-disciplinary and multi-institutional cooperation towards fulfillment of the objectives of the institute.	Not exceeding 56 years. The crucial date for determining the age limit shall be 1 st January of the calendar year if the post is advertised in the 1 st half of the calendar year or 1 st July of the calendar year if the post of advertised in the 2 nd half of the calendar year.

8	9	10
Mode of recruitment	Educational and other qualifications	Experience
Recruitment for the post of Director shall be made by any of the following method(s): (a) By Direct Recruitment (b) By Deputation, including short-term contract	Essential: Doctorate in Physical Sciences (i) Post –doctoral research.	For Direct Recruitment Essential: (a) At least 25 years of experience in R&D in academic institutions/ research Institutions and / or Science and

<p>(C) By re-employment</p> <p>Note:</p> <p>(i) The Search-cum-Selection Committee referred to in Col.11 shall also consider the applications and nominations received from Fellows of Academies, Directors of Nationals Laboratories and Vice Chancellors of Universities.</p> <p>(ii) The Committee can consider those who may not have applied for the post after considering all the applications and nominations and finding that no candidate is suitable.</p> <p>(iii) The Search-cum-Selection Committee can also invite a person of high repute for appointment.</p> <p>(iv) The Search-cum-Selection Committee would formulate transparent criteria for short listing of candidates and for subsequent selection.</p> <p>(v) On the recommendation of the Search-cum-Selection Committee, the appointment of the candidate shall be made by the Governing Council with the approval / concurrence of Central Govt. (Deptt. of Science and Technology) and Appointments Committee of the Cabinet (ACC), wherever applicable.</p>	<p>(ii) Original published work of high standard and/or National and International Patents.</p> <p>Desirable :</p> <p>(i) Evidence of high professional eminence by way of recognitions like fellowship of academies, national / international awards in science etc.</p>	<p>Technology organizations or as faculty / scientist of recognized national / international universities / research institutes / corporate R&D Labs etc. out of which at least 6 years should be in managerial/administrative capacity for science and technology programme, planning and development, budget & finance, coordination and such organizational matters.</p> <p>(b) R&D experience in any of the domain area/s of research / activities in Physical Sciences</p> <p>For Deputation / Contract :</p> <p>In case of Recruitment by Deputation / Contract Scientists or Technologists working in the Central / State Governments / Universities / Recognized Research Institutions / Semi – Government Statutory or Autonomous Organizations in India.</p> <p>(a)</p> <p>(i) holding analogous post; or</p> <p>ii) with 1 year regular service in the post in Rs. 75500-80000 grade (HAG+) or equivalent or</p> <p>iii) 3 years regular service in the post in the payscale of Rs. 67000-79000/- (HAG) or equivalent</p> <p>iv) 7 years regular service in the post carrying pay in the pay band of Rs. 37400-67000 + Grade Pay of Rs. 10000/- Level 14 of Pay Matrix of 7th CPC or equivalent.</p> <p>(b) possessing the essential educational qualifications mentioned in Col.9 and essential experience in Col.10</p>
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Search-cum-Selection Committee and its Composition etc.	Tenure/Period of Deputation/Contract	Age of Superannuation
<p>(i) DST will constitute a Search-cum-Selection Committee in accordance with instructions issued by Govt. of India from time to time.</p> <p>(ii) The strength of the Search-cum-Selection Committee inclusive of the Chairman shall not normally be more than five. The Chairman of the Search cum Selection Committee would be Secretary, DST or an eminent Scientist/ Technologist (to be nominated by DST). However, in the event of Secretary, DST not being Chairman, S/he will be a Member. The other members of the Committee would be experts of eminence preferably from the fields of specialization relevant to the Institute (to be nominated by DST).</p> <p>(iii) The RRI Council, in consultation with the Trust, will draw up a proposal with a panel of names as possible members, who are experts of eminence in the areas of research of the Institute, of a Search and Selection Committee and forward the same to DST for consideration of the Government.</p> <p>(iv) The composition of the Search-cum-Selection Committee will be approved by DST and / or DoP&T or the competent authority as per the extant government instructions.</p>	<p><u>For Direct Recruitment & Deputation / Short-term Contract</u></p> <p>3 to 5 years or on attaining the age of superannuation as per extant Govt. instructions (60 years at present) whichever is earlier.</p> <p>Extension in tenure / deputation / contract period</p> <p>The tenure/ deputation / contract period can be extended, on recommendations of the Governing Council, by Central Government as per the extant instructions / procedure laid down by DoP&T until the age of superannuation</p> <p>However, extensions beyond the age of superannuation can be granted only by Central Govt. on the recommendations of Governing Council and as per the Govt. instructions issued from time to time.</p>	<p>60 years or as laid down by Govt. of India from time to time.</p>

14		
Probation Period 1 year		

Amendment to Regulations 12 (i) of the Regulations & Bye-Laws of the Raman Research Institute

Regulation No.	As existing	As Proposed
12(i)	<p>The Raman Research Institute Trust Shall appoint the Director by invitation. The Trust may lay down the procedure for the appointment. The Director shall normally hold office for a period not exceeding five years at a time. His emoluments, allowances and other conditions of service shall be fixed by the Trust.</p>	<p>The Governing Council of RRI shall appoint the Director based on the recommendations of the Search-cum-Selection Committee and with the approval of Central Government. (Department of Science and Technology, Ministry of Science and Technology, Government of India) and Appointment Committee of the Cabinet, wherever applicable.</p> <p>The Governing Council of RRI, shall, in consultation with the Trust, will arrange to forward to the Government, a proposal with suggested names of panel of distinguished scientists for constituting a Search-cum-Selection Committee for its approval.</p>