## RAMAN RESEARCH INSTITUTE, BENGALURU - 560080

## Recruitment for the posts of Assistant (Pay Level 4) and Assistant I (Pay Level 2) vide (Advt - 1/2023 – dt. 04/11/2023)

## Syllabus and scheme of evaluation of the Stage-II written exam for the post of Assistant (Pay Level 4)

The question paper for the written examination will be based on the practical aspects of service matters and official work encompassing GFR, FRSR, RTI, CCS Conduct rules, CCS, CCA Rules, CCS Pension rules and other rules required to carry out functional roles in a Govt. Autonomous organization. In addition, skill test in noting, drafting which includes precis writing, comprehension, letter writing and various other forms of communications will also be covered.

Max. marks : 100 Cut-off marks : 50

**Note:** A merit list of candidates (category-wise) who score 50 and above will be prepared and an offer of appointment will be given to the candidates in the order of merit for the advertised posts.

Date of Stage II written exam – 3<sup>rd</sup> April 2024

## Syllabus and scheme of evaluation of the Stage-II written exam for the post of Assistant I (Pay Level 2)

The question paper for the written examination will cover the practical aspects of letter writing, comprehension, precis writing, general English and use of computer for general day to day work using MS Office.

Max. marks : 100 Cut-off marks : 50

**Note:** A merit list of candidates who score 50 and above will be prepared and an offer of appointment will be given to the candidate who scores highest marks for the advertised post.

Date of Stage II written exam – 4th April 2024